



Khalsa College Governing Council, Amritsar.

Passport size
Photograph

Serial No. _____

Application Form for Employment or Teaching/Faculty-‘A’ Class Post(s) in (Write full name of the College/School/Institution) :

Khalsa College _____ **Post : Regular/Adhoc/Contract) (√)**

1. All the columns must be properly filled-in.
2. Attested copies of DMC’s/Certificates/Testimonials be attached.
3. The candidates should send their applications by Registered Post only.
4. Character certificate from the institution last attended/the last employer be appended.

Note: * Persons already in employment should send their application forms through their employers/proper channel/self declaration.
* Incomplete application forms and the forms received after the due date will NOT be entertained.

1. Name of the Post Applied for _____
2. Name (In Block letters as per Matric Certificate) _____ Sex (M/F) _____
3. Father’s Name (In Block letters as per Matric Certificate) _____
4. Mother’s Name (In Block letters as per Matric Certificate) _____
5. Address for Correspondence _____
_____ Pin Code _____ Mobile _____ Email (must) _____
6. Permanent Address _____
7. Date of Birth (as per Matric Certificate) _____ Place of Birth _____ Nationality _____
8. Please specify if you belong to any of the reserved categories (with proof) _____
9. Whether married or single _____
10. If appointed, how long notice would you require for joining _____
11. Have you ever been disqualified from appearing in any University Examination? State ‘Yes’ or ‘No’ _____
12. Have you ever been prosecuted and/or kept under detention? State ‘Yes’ or ‘No’ _____
13. Academic Qualifications :-

Name of Examination(s) Passed	Board/ University	Year of Passing	Subjects Taken	Marks Obtained/ Max Marks	% of Marks	Division/Grade Honours or Distinction (Attach conversion formula)	Mode of Exam Passed (Regular/Part Time/ Distance Education)
<i>Matric/10th Standard</i>							
<i>10+2</i>							
<i>Graduation</i>							
<i>Post-Graduation</i>							
<i>M.Phil.</i>							
<i>Ph.D.</i>							
<i>Any Other Examination Passed</i>							

Have you passed Punjabi at 10th Standard level _____

NET/SLET/JET/GATE/TET etc. (Give the following details)

Name of Test		Month & Year	
Roll No.		Subject	

14. If in service give details as under :-

Institution/ Department	Post held	Basic Pay	Date of Joining	Date of Leaving (with reasons)	Classes taught	University Results	Extra Co- curricular activities or office held, if any	EPF Deduction No.

Total Experience _____ Years _____ Sessions _____ Full time _____ Part Time _____

15. Languages you can read, write and speak, Give particulars and the examination passed.

Read Only	Speak Only	Read or Speak	Read, Write and Speak	Examination passed

16. Details of Publications (Mention numbers only). Attach the complete detail on extra sheet.

	Published	Accepted	Communicated	ISSN/ ISBN No.	No. of Co- Author Single Author	Whether you are the main author
1. Books						
1.1 Reference / Text Books						
1.2 Edited Books						
1.3 Other Books						
2. Articles						
2.1 National/International/Foreign Journals						
2.2 Referral Journals						
2.3 Non Referral Journals						
2.4 Other Articles						
3. Abstracts						
4. Manuals etc.						
5. Any Oher (Specify)						

17. Area of Specialization _____

18. Teaching/Research Experience : _____

Experience in Universities/Affiliated Colleges/Nationally/Internationally recognized Research Institution/Laboratories

(A) Teaching Experience :

(i) Post Graduation Classes _____ Years _____ Months _____

(ii) Degree Classes _____ Years _____ Months _____

19. Any Project (mention he agency which allotted and funded the Project) : _____

20. Experience of Supervising research or administration (Give details and attach proof)

21. Extra-curricular activities (Literary, Cultural, Sports or similar other activities) in which you are interested, position if any attained. (Attach Separate Sheet for full details)

22. For Sikh Candidates only :-

- (i) Have you taken Amrit ?
- (ii) Do you observe Sikh Rehat Maryada :

23. Names and Addresses of two professionally competent and responsible persons who are well acquainted with applicant's credentials but are not related to him/her (preferably the Academicians)

Name	Occupation or Position	Address

24. Any other information which the candidate considers relevant _____

25. Extent of Computer Knowledge : _____

(For Posts other than Computer/IT field)

26. Details of Bank Draft attached, if any _____

Name of Bank	Bank Draft No.	Date	Amount

27. Name & Address of the last employer : _____

Mobile : _____ Email: _____

28. Copies of Certificate/DMC's/Degrees/Testimonials attached:

- (i) _____ (ii) _____ (iii) _____
- (iv) _____ (v) _____ (vi) _____
- (vii) _____ (viii) _____ (ix) _____

I hereby solemnly declare and affirm that the information given above is true to the best of my knowledge & belief and that nothing has been concealed thereof. I shall be responsible for discrepancy, if any, found later on for cancellation of my candidature.

Signature of Applicant

Date: _____

Address _____

Place: _____

For Office use only

Check List:

1. Does the candidate fulfill essential qualifications? _____ YES / NO

2. Eligible / Not Eligible _____

3. Special Remarks _____

Signature of the Scrutinizing Official